

MOVE-OUT CLEANING REQUIREMENTS

Kitchen

- Remove stove top and clean. Clean burners and under burners by lifting up top of stove. (Oven cleaner (**EASY-OFF®**) can be sprayed on burners, oven, oven racks and broiler to make cleaning easier.)
- Clean oven thoroughly, leaving no burned spots or residue from cleaner. Clean both sides of racks. Replace bulb, if burned out.
- Clean and degrease range hood inside and out. Remove exhaust filter to clean, replace when dry.
- Clean broiler pan and replace in oven drawer.
- Clean dishwasher. Remove debris (if any).
- For manual defrost refrigerators: Defrost and clean freezer. Do not use a sharp instrument to remove ice.
- Clean refrigerator and frost-free freezer inside, including all bins and racks.
- Do not turn refrigerator off.
- Scour all stains from sink. Bleach may be used to remove food stains and rust.
- Clean insides of cupboards and drawers with hot sudsy water.
- Clean grease and fingerprints from fronts of cupboards and drawers.
- Clean outside surfaces of appliances.
- Pull out appliances - clean underneath, behind and sides.
- Clean floor and remove all wax. (No-Wax flooring can only be cleaned with ammonia and water. Other cleaners will remove the finish and the shine.)

Bathroom

- Deodorize and disinfect the inside and outside of toilet.
- Clean floor. (If you have a No-Wax floor, use only ammonia and water to clean.)
- Lift sink and tub drain stoppers. Remove dirt and hair. Clean and Disinfect.
- Wipe out medicine cabinet and shelves. Clean mirror.
- Scub, scour and delime bathtub and shower enclosure. Bleach can be used to remove mildew and other stains.
- Wash walls if needed. Do not patch nail holes.
- Clean shower head.
- Clean light fixtures

Light Fixtures and Outlet Cover Plates

- Clean all light fixtures, globes and shields.
- Replace burned out bulbs
- Wipe off light switch and outlet cover plates.

Living Room and Bedrooms

- Wipe off all heat registers.
- Wash sliding door glass and all interior windows. Wash exterior windows.
- Vacuum window tracks and clean with hot soapy water. Clean screens.
- Spot wash walls when necessary. Do not patch nail holes.
- Clean blinds with soap and water.

Closets

- Clean all shelving with a damp cloth.
- Clean all floors with hot soapy water if vinyl or vacuum if carpeted.
- Clean all door tracks.
- Clean all closet doors.

Patio or Balcony

- Clean and sweep patio or balcony.
- Clean and sweep storage area.
- Clean all closet doors.
- Clean blinds with soap and water.

Miscellaneous

- Remove any shelving or contact paper from drawers and closets.
- Sweep out and remove all personal items from garage, if you have one.
- Dispose of any debris in common areas or yard, including that caused by your movers.
- Clean washer and dryer inside and out. Move to clean underneath, behind and sides.

- **When your apartment is vacant and the cleaning is complete, an inspection will be made to determine the security deposit refund.**
- **Cleaning not done to the satisfaction of management will be billed to the tenant.**
- **Necessary repairs will be done. Materials and labor will be billed to the tenant.**
- **Before leaving, be sure to turn in all keys; including apartment, garage and mailbox keys. Also return garage remote if given one.**
- **Leave your forwarding address with your onsite manager or our main office so your security deposit can be returned to you.**